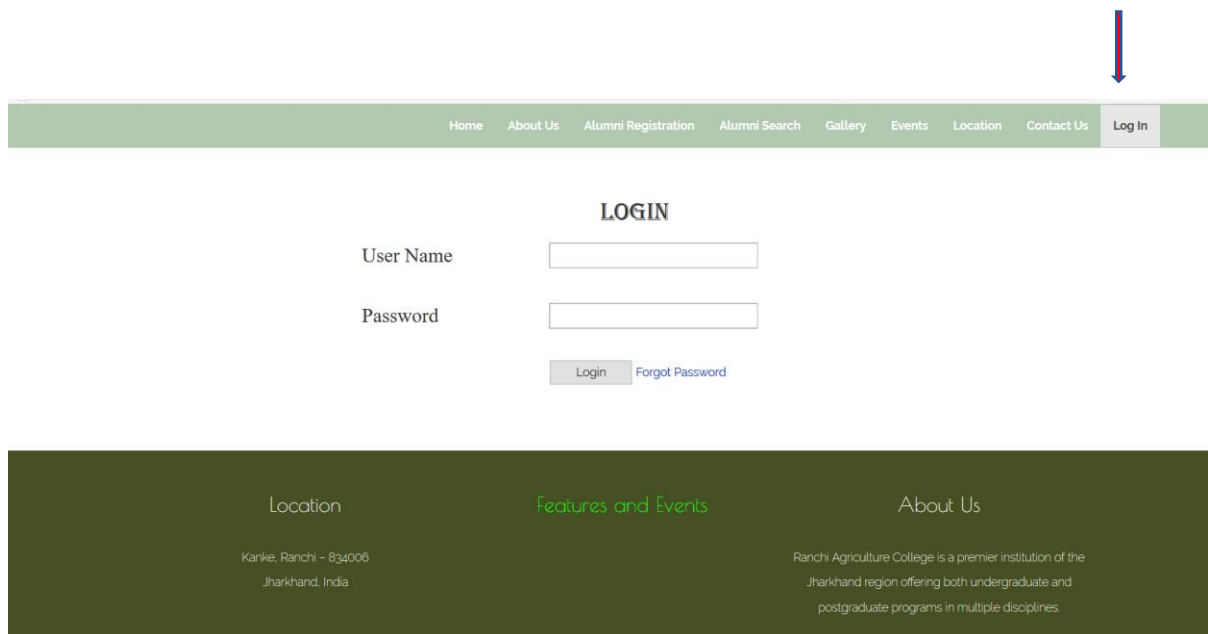


If you want to modify your information or change/add your photograph

use these steps to access to your account to change the photograph

Step 1: Click on Login to access the portal.



Step 2: Enter your User Name and Password

Step 3: You can edit modify your information. If you want to change or upload new photograph, click on 'Change Photo'

Edit Your Information



[Change Photo](#)



User Id	<input type="text" value="smalllick"/>
Name	<input type="text" value="Mr Shafiq R Mallick"/>
Degree Completed	<input type="text" value="Graduate 1977"/>
Email Address	<input type="text" value="smalllick04@yahoo.com"/>
Mobile Number	<input type="text" value="5712639879"/>
WhatsApp Number	<input type="text" value="5712639879"/>
Home Address	<input type="text" value="14704 Virginia Infantry Road, Centreville, VA 20121, USA"/>
Office Address(Optional)	<input type="text"/>

Step 3: You will see the following screen. Click on 'Browse'

Edit Your Information



[Change Photo](#)



No file selected.

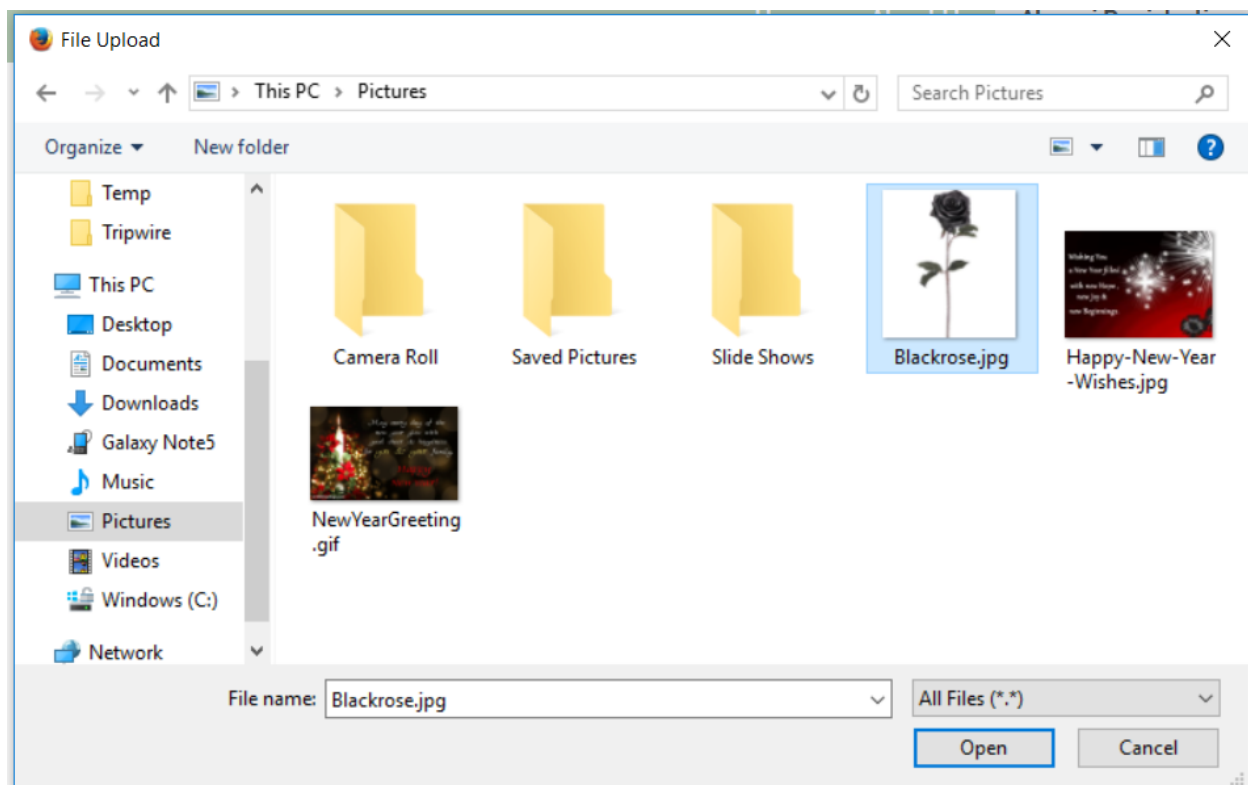
User Id	<input type="text" value="smallick"/>
Name	<input type="text" value="Mr Shafiq R Mallick"/>
Degree Completed	<input type="text" value="Graduate 1977"/>
Email Address	<input type="text" value="smallick04@yahoo.com"/>
Mobile Number	<input type="text" value="5712639879"/>
WhatsApp Number	<input type="text" value="5712639879"/>
Home Address	<input type="text" value="14704 Virginia Infantry Road, Centreville, VA 20121, USA"/>

Step 4: (a.) When you click on 'Browse', a 'File Upload' window will popup. Select the right folder where you have saved the picture which you want to upload.

(Generally, I keep all photograph to 'Picture' folder. Here you can see the present picture and a picture of 'Black Rose' which I am going to select as my new picture)

(b.) Select the file. (File must be in gif or jpeg format)

(c.) Click on Open



Step 5: (a.) You will see the following screen The selected file will be next to 'Browse' box

Edit Your Information



[Change Photo](#)

Blackrose.jpg

User Id	<input type="text" value="smallick"/>
Name	<input type="text" value="Mr Shafiq R Mallick"/>
Degree Completed	<input type="text" value="Graduate 1977"/>
Email Address	<input type="text" value="smallick04@yahoo.com"/>
Mobile Number	<input type="text" value="5712639879"/>
WhatsApp Number	<input type="text" value="5712639879"/>
Home Address	<input type="text" value="14704 Virginia Infantry Road, Centreville, VA 20121, USA"/>

Step 6: (a.) Now click on 'Change' and you will see that the photograph is changed to new photograph.

(b.) Click on 'Update' and finally click on 'Logout' (Next to 'Update')

Edit Your Information



[Change Photo](#)

User Id	<input type="text" value="smallick"/>
Name	<input type="text" value="Mr Shafiq R Mallick"/>
Degree Completed	<input type="text" value="Graduate 1977"/>
Email Address	<input type="text" value="smallick04@yahoo.com"/>
Mobile Number	<input type="text" value="5712639879"/>
WhatsApp Number	<input type="text" value="5712639879"/>
Home Address	<input type="text" value="14704 Virginia Infantry Road, Centreville, VA 20121, USA"/>
Office Address(Optional)	<input type="text"/>
	<input type="button" value="Update"/> Log out



Step 7: To confirm that the photograph is changed, go to 'Alumni Search' option, and type the 'First' or 'Last' name in the search box and click on 'Search' (Here I have typed my last name)

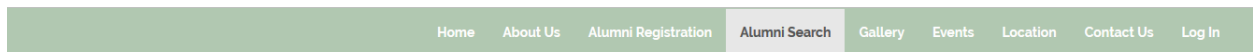


ARAC ALUMNI SEARCH

First Name or Last Name

ARAC ALUMNI'S SEARCH RECORD


Step 8: You will see the following screen showing with the new photograph.



ARAC ALUMNI SEARCH

First Name or Last Name

ARAC ALUMNI'S SEARCH RECORD

Photo	Name	Degree	Email	Mobile Number	Address	Office Address
	Mr Shafiq R Mallick	Graduate 1977	smallick04@yahoo.com	5712639879	14704 Virginia Infantry Road, Centreville, VA 20121, USA	

Please feel free to contact the administrator through 'Contact Us' page at the website, if you have any issue in changing the photograph.